

Introduction

Civmec Construction and Engineering (“Company”) is an integrated, multi-disciplined construction and engineering service provider to the oil and gas, metals and minerals, infrastructure and marine and defence sectors.

Commitment

The Company is committed to ensuring compliance with the ASX and SGX, and has processes in place to ensure compliance with ASX Listing Rule and SGX RegCo requirements including:

- All investors have equal and timely access to material information concerning the Company, including its financial position, performance, ownership and governance; and
- The Company’s announcements are factual, complete, and clearly presented in an impartial way.

Purpose

This Policy applies to the Company’s Board of Directors and employees, and to all contractors engaged across our projects, forming a crucial part of the duties and responsibilities of each individual Board member, employee and contractor.

Roles and Responsibilities

The Company’s Board of Directors is responsible for ensuring that all material matters concerning the Company are disclosed on a timely basis by way of:

- Annual, half-yearly and quarterly reports;
- Letters to shareholders;
- ASX announcements;
- Annual General Meetings;
- Annual and half-year analyst briefings; and
- The Civmec website.

The Board has the ultimate responsibility for what information is to be disclosed, while the Chief Executive Officer and the Chief Financial Officer are responsible for originally informing the Board.

The Chief Financial Officer is responsible for all communications with the ASX and SGX after the required approvals have been obtained from the Board.

The Chief Executive Officer and Chief Financial officer are responsible for monitoring and reporting to the Board regarding compliance with Civmec’s disclosure policy. The continuous disclosure is to be included as an agenda item at all meetings of the Board.

Safeguarding

Prior to disclosing material information, the Board shall undertake a thorough review of the information to be disclosed to ensure it is accurate and clear, to safeguard confidentiality, and to avoid premature disclosure. Once satisfied, the Board will authorise the release of the information.

Trading Halts and False Market

The Company may request a trading halt from the ASX and SGX to prevent trading in the Company’s shares by an inefficient and uninformed market. The Chief Executive Officer and Chief Financial Officer are the only ones authorised to request this. Should there be a requirement to respond to a false market, the Chief Executive Officer and Chief Financial Officer will liaise with the Board to prepare the necessary communications and disclose to the market, as required.

Releasing of Information – analysts and media

The Company will only provide prior disclosed or publicly available information in meetings and discussions with investors, analysts and the media. The Company may invite the media to attend Company presentations directed to investors and analysts, where presentation materials (not previously released) will be disclosed to the market prior to briefing commencement.



Patrick Tallon
Chief Executive Officer

Civmec Construction and Engineering
January 2019