

# CDI form B

Use a black pen or type instructions  
Please print in CAPITAL letters.

Where a choice is required mark  
the box with an "x"



## CHESSE Depository Interests (CDIs) Cancellation Request & Transfer Form: Australia to Singapore

**Important:** The transfer of shares will not be registered if section 2 is not completed. This request **must** be accompanied with a cheque for S\$32.40 made payable to Tricor Barbinder Share Registration Services and S\$10.80 payable to the Central Depository (Pte) Limited and must be delivered to:

Global Transactions Unit  
Computershare Limited  
PO Box 103  
Abbotsford Victoria 3067 Australia

Enquiries (within Australia) 1300 731 056  
Enquiries (outside Australia) 61 3 9415 5361  
gtuau@computershare.com.au

**1** Issuer: **Civmec Limited** Security: **CHESSE Depository Interests** CDI to Share transformation ratio: **1:1**

Number of CDIs to cancel and shares to issue on 1:1 basis:

Securityholders(s) registered name(s) and address:

\_\_\_\_\_

\_\_\_\_\_

Securityholder Reference Number: **I**

Identification/Passport Number:

Contact Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

### **2** Transfer and Share Delivery Instructions - No Change of Beneficial Ownership

(i) Immediately upon cancellation of my/our CDI in section 1 above becoming effective, the transfer of shares is to be implemented. I/We hereby transfer the shares out of CHESSE Depository Nominees Pty Limited ("CDN" or "Transferor") free of all liens, charges and together with all rights now or hereafter attaching thereto, but subject to the Constitution of the Company.

(ii) I/We hereby irrevocably instruct that the share certificate(s) for the shares transferred to be registered in my/our name(s) and be delivered to the following address:

\_\_\_\_\_

\_\_\_\_\_

**Or** (ii) I/we hereby irrevocably instruct that the share certificate(s) for the shares transferred are to be registered in the name of The Central Depository (Pte) Limited, 11 North Buona Vista Drive, #06-07 The Metropolis Tower 2 Singapore 138589, and to credit the shares into the account below:

Name of Depositor/Depository Agent: \_\_\_\_\_

Direct Securities A/c No./Depository Agent Sub-A/c No.:     -     -

### **3** Sign Here - This section must be signed for your instructions to be executed

I/We authorise you to act in accordance with my/our instructions set out above to a) cancel the number of CDIs noted above and b) transfer the same number of shares from CHESSE Depository Nominees Pty Limited to the holder as detailed in section 1 above. I/We acknowledge that these instructions supersede and have priority over all previous instructions in respect to my/our securities. I/We further represent and warrant that giving effect to this request will not result in change of beneficial ownership of the securities.

Individual or Securityholder 1

Director

Securityholder 2

Director/Company Secretary

Securityholder 3

Sole Director/Sole Company Secretary

Name and Signature of Witness  
(applicable to individual securityholder)

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Note: When signed under Power of Attorney, the attorney states that they have not received a notice of revocation. Computershare Investor Services Pty Limited needs to sight a certified copy of the Power of Attorney.

Please read the Terms and Conditions overleaf before completing this form →

**Terms and Conditions:**

The party executing and submitting this CDI Cancellation Request form (the "party"), requests Computershare Investor Services Pty Ltd "Computershare" and Tricor Barbinder Share Registration Services ("Tricor"), to undertake all actions on behalf of the party as are necessary to cancel the specified CHES Depository Interests in Australia and to transfer the shares out of the name of CHES Depository Nominees Pty Limited in Singapore. The party represents and warrants to Computershare and Tricor that (a) the information contained in the form is complete and accurate in all respects and (b) that there will be no change of beneficial ownership as a result of Computershare and Tricor undertaking any such actions required giving effect to this request. In providing instructions to Computershare and Tricor through submission of the form, the party warrants to Computershare and Tricor that the securities identified on the form are genuine and free and clear of all liens, charges, security interests, claims and encumbrances.

The party agrees to indemnify and hold Computershare and Tricor harmless from and against any and all losses, claims, costs, damages, charges, expenses, counsel fees, payments and liabilities whatsoever arising out of or attributable to Computershare's and Tricor's reliance on the representations and warranties made herein or any actions taken in order to honour this request, including without limitation, any liabilities that may arise in the event that such actions do result in a change in beneficial ownership. The party represents and warrants that the individual completing and submitting this form is duly authorised to request the subject transaction and to agree to the indemnity contained herein.

**SIGNING REQUIREMENTS**

**It is important** that the form is signed correctly. Please follow the instructions below carefully to avoid it being returned to you for correction/further action.

**Signing Requirements based on the capacity of the Securityholder(s)**

The signing requirements vary depending on the capacity of the Securityholder(s). They are as follows:

**Individual:** where the holding is in one name, the Securityholder must sign.

**Joint Holding:** where the holding is in more than one name, all of the Securityholders must sign.

**Power of Attorney:** to sign as Power of Attorney (POA), you must have already lodged the POA with the registry. Alternatively, attach an original certified copy of the POA to this form.

**Companies:** either two Directors or a Director or Secretary or a Sole Director and Sole Company Secretary or a Sole Director (if no Company Secretary exists) must sign (in accordance with the Corporations Act).

**Overseas companies:** companies incorporated outside Australia must sign as above, or provide documentation showing that the company can sign in an alternate manner.

**All Securityholder(s) must:**

- state the capacity in which they are signing by crossing out titles that are not applicable
- sign in the appropriate boxes
- enter the date on which the form was signed

**Documentation Requirements**

This section provides details of the documentation that must be returned with the form depending on the type of holding and the registered details of the Securityholder(s).

If you are unsure of the Identification Documentation requirements for your type of holding or you do not have the requested documents, please contact Global Transactions on 1300 731 056 or +61 3 9415 5361.

**Identification Documents that MUST be provided –**

**Individual** - Original certified copy of current driver's licence or passport

**Joint** - Original certified copy of current driver's licence or passport for each registered holder

**Company** - Original certified copy of the most recent Company Statement issued by ASIC. Please ensure that the Company Key on your Company Statement is masked so that it is not visible

**OR**

**Foreign registered companies** must provide a document issued by the relevant foreign registration body outlining current Officeholders.

**Important Note:**

Where the form has been signed under **Power of Attorney**, the Power of Attorney must have already been lodged with Computershare or an original certified copy must be provided with the form. Additionally, ALL required Identification Documentation outlined above must be provided for the Securityholder(s).

**HOW TO CERTIFY YOUR DOCUMENT**

- The document must be certified by someone who has permission to do so under State law such as Justice of the Peace, Chartered Accountant, Postmaster etc.
- The certifying officer's name, position and contact number must be clearly stated on the document.
- All pages of the document must be certified.
- The certification must contain a statement to the effect that it is a 'true and correct copy' of the original.
- The stamp and/or statement and signature of the authorised person must be original. No photocopies or faxes of the certification are acceptable.

**THE FOLLOWING ARE EXAMPLES OF INDIVIDUALS WHO MAY CERTIFY A DOCUMENT:**

- |   |   |                                    |
|---|---|------------------------------------|
| > Chartered accountant (C.A)                          | > Certified practicing accountant (C.P.A)             | > Barrister or solicitor           |
| > Postmaster  | > Sheriff or a deputy sheriff                         | > Australian Defence Force officer |
| > Notary public                                       | > Justice of the Peace                                | > Member of the police force       |
| > Officer of the court-Magistrates. County or Supreme | > Legally qualified medical practitioner              |                                    |
| > Pharmacist  | > Manager of a bank, building society or credit union |                                    |

**Important note:** Computershare will not accept documents certified by individual(s) who are also signatories to the requested transaction. The list of persons, outlined above, able to certify documents is only intended as a guide and should in no way be regarded as a complete list of approved certifiers under federal and state laws.

The documentation requirements as set out above are a reasonable measure to provide an assurance that the form has been validly authorised by the securityholder(s). Computershare reserves the right to request additional information in circumstances where a form has not been properly completed or where the form appears to be improper or unauthorised and to delay or refuse processing the form in those circumstances. However, Computershare's processing, accepting or registering a form is not equivalent to a guarantee or any assurance that the form is genuine, effective or has been authorised by the securityholder(s).

**Privacy notice**

Personal information is collected by Computershare for the purpose of conducting reasonable security checks and maintaining registers of securityholders as required or permitted by the *Corporations Act 2001* and other legislation. Your personal information may be disclosed to our related bodies corporate, to external service companies such as print or mail service providers, or as otherwise required or permitted by law. It may also be disclosed to other service providers for the purpose of undertaking independent verification of the information provided, including by means of electronic verification. You acknowledge that Computershare and its service providers may perform checks against third party electronic data sources and use your personal information to assist with the verification of your identity. If you would like details of your personal information held by Computershare, or you would like to correct information that is inaccurate, incorrect or out of date, please contact Computershare using the details provided on the front of this form or e-mail [privacy@computershare.com.au](mailto:privacy@computershare.com.au).